



# Houghton Valley School

110 Houghton Bay Road, Houghton Bay, Wellington.

## 2017 ANNUAL PERMISSION SLIP AND ACTIVITY FEE

Dear Parents/Caregivers

This permission slip provides permission for your child(ren) to go on school trips within the Wellington area during 2017. The \$15 per term activity fee covers most trips and performances. Please return it to your child's teacher as soon as possible.

### POINTS OF NOTE

- Education Outside the Classroom complements the school programme.
- The school will provide the same standard of care for children whether on or off the school premises.
- The school will follow the Houghton Valley School EOTC procedure to ensure the safety of children, staff and helpers on the trips.
- The Principal will approve all class trips.
- Parents and caregivers will be informed of the purpose, location, means of transport and approximate time of return to school through the school's newsletter.
- If at any time you do not wish your child to be involved in a school trip please contact the school.
- Parents and caregivers must give specific written permission for their children to take part in any activity or trip, which is outside school hours, or outside the greater Wellington area.
- **The activity fee does not include the following: limited admission events, special events e.g. swimming, overnight sleepovers, some performances and camps.**

If there are any issues with costs please contact me (in confidence) at school. Thanks.

*Raewyn Watson, Principal*

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### 2017 Annual Permission Slip & Costs

#### Permission Slip

I have read the above notice and agree to my child(ren) participating in EOTC activities under the stated conditions.

Parent/Guardian name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

My child(ren) is/are:

Names: \_\_\_\_\_

#### Costs

1. I have attached my trips and visit money of \$60.00 per child for the year.

OR

2. I choose to pay termly @ \$15 per term, per child.

Internet (Preferred)

Cash - enclosed is \$ \_\_\_\_\_

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### HVS BANK ACCOUNT:

Internet Bank Accounts Details: Houghton Valley School Board of Trustees

ASB 12-3481-0045763-00