

HOUGHTON VALLEY SCHOOL

Home and School Meeting

Thursday 11th February 2016 7:00pm at HVS Staffroom.

Minutes

1. **Apologies** - Geoff Hulme –Cook, Kevin Hales
2. **Present:** Michael Restieux, Earl Goodfellow, Chris Taylor, Kendra Surname , Raewyn Watson, Karen Parr, Caz Hales, Sarah Duncan, Caroline Holden, Nicola Surname, Stu Barr
3. **Minutes of previous meeting** Nominated Chris Taylor, seconded Caz Hales
Approved by meeting
4. **Board report** – none received, no BOT meeting this year yet.
5. **Matters arising** -

5.1 Playground report – slides being installed, this is more complicated than previously thought, grey slide going to go in next, each new part reveals more issues with the existing play equipment so repairs have been going on as needed. The playground from St Marks is being removed soon and will be put in straight away, is another modular system so installing should be straight forward. Area currently netted off with danger signs so is clearly off limits to everyone. Drainage pipes being installed as the work is being done. Time frame for completion: approx. 1 month. May be need for a working bee, Raewyn will keep everyone informed.

5.2 BBQ: a new BBQ has been purchased however the old one may still be in working order. There is a need to stiffen the stand for the BBQ. **Chris Taylor to review.**

5.3 Fair manuals: To begin looking for a fair co-ordinator for this year and co-ordinators for several areas – silent auction, food and games. **Karen Parr will prepare a notice for the newsletter asking for volunteers.**

6. HVS H&S 2015 Events in planning

Walkathon / Picnic -

The walkathon will be taking place on Sunday 28th February, 2- 4pm with the Home and school picnic starting at 4.00pm. Sponsorship forms have been developed and will be distributed throughout the school. A course will be set up around the possible route of the bike track. Following discussion of the event the following was decided:

- Funds raised will be put towards the bike track
- Everyone is encouraged to take part, pupils, parents, teachers, ex-pupils, siblings etc.
- **Raewyn Watson** to organise marquee, ask the teachers to mention it in class and arrange photocopying of the sponsor forms
- **Karen Parr** to approach possibilities for running a coffee cart, this is not a fundraiser for the school it will be profit for the vendor
- **Everyone** will be encouraged to provide baking for a bake sale.
- **Karen Parr and Kendra** to contact bike shops for possible spot prizes.
- Weather allowing look at providing waterslide / sprinklers during walking

Picnic:

- **Michael R** to organise a rope for a tug of war contest.
- **BBQ to sell sausages at the picnic – Chris Taylor** to review BBQ, **Sarah D** will organise sausages etc

Future planned Home and school events

Term 2: Quiz – towards end of term 2

Term 3 : Disco

Term 4: Fair October 29th, poroporoaki, big fun day

Other ideas:

Cinema / food warehouse – Chris Taylor to discuss

Drive in movie options – Michael R to explore options

T shirts – Sarah D to put in newsletter to gauge interest and will organise a re-run if needed, discussion around using the existing design meeting decided whoever organised the sale could decide!

7. **Teachers report: Nicola from Mahoe, emergency policy review presentation.**
The emergency policy encompasses fire, earthquake and lock down. Emergency supplies are stored in the sports shed, these are for school children and staff, not for the community generally. However the school is a community meeting place. Each class has an emergency bag with supplies if there is a need to evacuate. Each term there will be a fire and earthquake practice drill. Information for parents will be done via the civil defence radio as texts etc may not be working. The lock down procedure is under review and will be discussed with the children when it is complete.

8. **Treasurer's report - \$44k in term deposit MISSED THE FIGURES WAS STILL LAUGHING AT MICHAEL**

80:20 split will be confirmed at the April AGM for the 2015 /16 Jan 31 – Jan 31. This will serve to develop a conservative reckoning for spending during the current year. **Caz Hales** will follow up with the BOT regarding specific committed expenditures.

9. **Correspondence** – email re: paintball **Karen Parr** declined on H&S behalf.

10. **Other Business** -

10.1 Signage in the rainforest for remembrance garden, **Sarah D** will talk to council to see if this is a possibility and it will be revisited at a future meeting.

10.2 Trestle tables need purchasing for school use eg at the fair, storage may be an issue. Suggestion was for purchasing 5. **Karen Parr** will do costs for the next meeting.

Next meeting: Thursday 10th March 7.00pm