

HOUGHTON VALLEY SCHOOL

Home and School Meeting

Thursday 3rd September 2015 7:00pm at HVS Staffroom.

Agenda

1. Apologies

Sarah Duncan, Katy McLeod, Geoff Askew

2. Present

Kevin Hales (BOT chair), Caz Hales (Treasurer), Chris Taylor (Chair), Caroline Holden, Natasha McCauley, Michael Restieux, Karen Parr, Greg Kurta, Raewyn Watson (Principle).

3. Minutes of Previous Meeting

Approved and true and correct.

4. Board Report

Charter work ongoing, good progress.

Alcohol policy- 1st step is what other school policies are out there. Community consultation.

Come along to BOT meetings and find out what is going on

Elections- Staggered election processes every 18 months so that there is always old and new members. Processes to made available in October.

New website about to be launched. It should be more user friendly both in terms of adding new material, and looking for information.

5. Matters Arising

5.1 Naming Rights to H&S event - Case by case basis for sponsors/ naming rights.

5.2 Adventure Playground - Had an initial meeting- inventory and site map and equipment plans of Miramar School equipment that was donated in progress. Matting companies contacted. If Miramar equipment put back as original design then no compliance issues as it is being re-instated.

Scope of works for repairs and pricing of repairs. Forming a plan. School boundary has now been confirmed and will inform playground designs. Engineer- Tony parent from the school happy to assist with the build.

5.3 Closed for good BNZ bank- missed out but will try again next year.

5.4 Tall Poppy realtor information - to go in Newsletter at some point - Sarah Duncan to update.

5.5 Year 6 school Leavers Assembly- In discussion with HVS teaching staff.

5.6 Donation options through the year- In newsletter bank account details. Needs a structure put around this idea. For further discussion. Happy to accept donations. Action point- Can go on Home and school information paperwork and website.

6. HVS H&S 2015 Events

6.1 Fair- sign up sheets and production. Greg and Michael to organise tickets for game stalls. Sarah Duncan- haunted rainforest experience but needs a helper for set up and man the stall. Island Bay and HVS to share items for Fair (tables, BBQ'S), and include in fair advertisement newsletter. Teacher volunteers needed. Children to make crafts for fair. All co-ordinators to be invited to next meeting.

6.2 Silent Auction- Going ok at the moment. Up to \$5,000 in prizes. Last year it was \$8,000 so still some more donations to get. Website is going ok but concerns with overload of bidders at the end of the online stage of the auction.

6.3 Disco - Week 9 - 17th September- Coordinators - Sarah Duncan, Michelle Bush, Sarah Graydon. Karen to ask Sarah Dunbar to borrow- Brazier. Food - need to speak to Geoff about the quantities of sausages. Sound system & lights organised through Grant Sullivan - Free supply and install which is fantastic. Dj Training & guidance by Billie Jo - all free of charge again - greatly appreciated.

6.4 Walkathon - nothing to report- term 1.

6.5 Events Ideas: cinema / food warehouse -to be presented at future meeting

7. Teachers Report

7.1 Production- lots of kids sick so making it a challenging time for teachers and kids. However, all going well and kids enjoying themselves. The singing is great.

7.2 Tuesday and Thursday week 9 is craft day for the kids. Felt blanket- teachers who want to will learn to felt and then teach kids and that will be made into a blanket. Raewyn to make some wind socks. Cook strait news to be invited to the kids crafts

7.3 School selected Property Manager working with School on 5ya plan (5 year agreement). The 10yyp (10 Year Property Plan) is already in place.

Please see below for further information on the 10yyp and 5ya.

5ya has been approved, Approx \$500,000. 5ya generally is to spend on existing buildings, not for routine maintenance, but for capital maintenance and upgrades (over \$5,000.00)

The reality is that from the 5ya funding that most existing schools only have enough funds to repair /maintain existing building stock, leaving very little left over for incorporation of aspects of Modern Learning Environments (MLE). Modern learning environments requires a change in teaching towards modern learning practices otherwise there are issues with learning. I.E. creating MLE spaces doesn't imply that

modern teaching methods will follow automatically. Modern teaching methods and MLE spaces are inherently linked.

1st part 5ya spending plan - modernising the main block. Making better use of space. Work room for teachers, staff are running out of space. Room 3 & 4 now have heaters.

7.4 Roll growth does not come out of 5ya budgets. Roll of school increasing- conversations with MoE in progress.

7.5 Classrooms 3 (Nikau) & 4 (Karaka) not included in the 5ya plan because deemed maintenance as significant issues. These are to be addressed as separate items with the MoE, with separate funding streams possibly - Discussions with the MoE are ongoing.

8. Treasurer's Report

Term deposit matured and transferred into society cheque

\$15, 397.14 in society cheque account.

Flying fox- Annual warrant of fitness and repairs- bill paid boxing to keep bark/mulch in place- Karen Parr knows someone who may be able to assist.

9. Correspondence

10. Other Business

10.1 Calico Bags H&S fundraiser- Separate fundraising project.

11. Next meeting - Thursday 15th October 7.00pm NB 1st/ 8th are holidays

Chris Taylor

Chairperson HVS H&S

Further information regarding 10ypp & 5ya from MoE website:

[10 Year Property Plan](#)

The 10 Year Property Plan (10ypp) is the main planning tool for your school property. A 10ypp Consultant prepares the plan, based on inputs including a Condition Assessment of your buildings and services.

<http://www.education.govt.nz/school/property/state-schools/property-planning/10ypp/>

[5 Year Agreement \(5ya\) funding](#)

The Ministry of Education gives each board of trustees a capital funding budget to use over a 5-year period. This enables you to plan for capital upgrades as part of the 10 Year Property Plan (10YPP) process.

<http://www.education.govt.nz/school/property/state-schools/funding/5-year-agreement-funding>