

HOUGHTON VALLEY SCHOOL

Home and School Meeting

Thursday 12th November 2015 7:00pm at HVS Staffroom.

Minutes

1. **Apologies** – Natasha McCauley

Present – Kevin Hales, Michael Restieaux, Caz Hales, Chris Taylor, Geoff Askew, Raewyn Watson, Kendra Beri, Caroline Holden, Sarah Duncan, Karen Parr, Greg Kurta.

2. **Minutes of previous meeting** – accepted as true.

3. **Matters Arising**

Playground update by Geoff Askew:

Meeting held last week on site last week with contact from playground matting company, discussed siting for the new slides. Install cost new slides by professionals in the region of \$5k.

Rain has shown that there are drainage issues around the adventure playground to be addressed in the playground works.

A draft work plan has been drawn up, including digger hire for new paths / re-contour paths, existing swing relocation to accommodate the new slides, working bees, and identification of works to be carried out by working bees, and those works requiring professional input.

Dave the caretaker has come up with plan for his ideas for the playground. Decking to be replaced on the top level of the fort soon.

4. **Board report – Kevin Hales chair of BoT**

BoT Survey came out today, seeking feedback on how things are going as a school and against the charter developed last year.

Annual plan and annual work plan being developed for next year.

Bike track grant application approved. 'Like' it on Facebook – *Houghton Valley Bike Track*.

BoT Elections June 2016 - Proposal to introduce staggered elections to the BoT to ensure continuity of members and knowledge will be discussed at next Bot meeting Tuesday 17 November at 7pm. all welcome to come along. If the stagger elections proposal is agreed there will be 2 /3 positions available.

Parents are encouraged to come along to the next BoT meeting to find out more, about the elections, or just for an insight into the school; Kevin says it is very interesting!

Alcohol policy almost complete, a draft will be put to the community next month.

5. HVS H&S 2015 Events in planning / debrief -

Fair - Thank you Karen for an awesome effort.

Feedback from Karen Parr:

Karen stepping down from fair coordinator position. New coordinator will be required.

Karen will get information together for each area and compile coordinators 'how to manual', for the next coordinator.

Fantastic volunteers, this included people who are from the community not just school families, great to see. Bronwyn has compiled a "how to" information file for the food area for next year.

Karen's feedback is to make it bigger we need more marketing to make it known to the wider area.

Discussion around the need for clarity around how people helping set up stalls reserve items for themselves prior to the fair. This will be discussed by organisers / stall co-ordinators prior to next year's fair.

Fair finances: comparisons with last year, broken down to area, so far we have made \$1000 more than last year: a profit of \$29,000 approx.

Discussion around individual stalls, float runners were great help kept the bank running, all money systems worked well.

Thank you cards made by the students for fair helpers and sponsors underway.

School Fair 2016 - Saturday 29th October.

Walkathon – February 2016 – planning will begin soon

Events ideas: cinema / food warehouse Chris to invite parent to present these ideas for next meeting.

6. **Teachers Report** – fair, athletics, started writing reports so lots of assessment happening.

School 'Fun Day' - Monday 14th December. The Wainuiomata pool day trip has been replaced with a 'Fun Day' at the school for this year. The Wainui trip was proving very expensive and was very weather dependent. The 'Fun Day' has a series of events on the field. Investigate hiring Placemakers BBQ as school BBQ broken,

Student skipathon at school Friday 20 November.

7. **Treasurer's Report** - \$44,000 approx in cheque account, flying fox maintenance \$1000 paid last month.

We will develop a visual sign to show fundraising totals aimed for and progress made—suggestion was a flying fox progressing along the wire to show increasing total.

Big thanks to Caz for turning round the figures analysis figures from the fair so quickly and the swift processing of the expenses claims received.

8. Correspondence - none

9. Other Business - Agreed for H & S to contribute toward the purchase of year 6 leavers books - previously \$25 per child (34 children this year).

Year 6 leavers now looking at BBQ or similar after the Poroporoaki , Sarah D to contact families.

10. Next meeting: Thursday 3rd December - lounge area at the Southern Cross Bar.

(Note: Venue change since meeting 12 November - The December 03 meeting will be at Greg Kurtas House - Details in covering email.



Chris Taylor

Chair Person Houghton Valley Home and School Association