

# HOUGHTON VALLEY SCHOOL

## Home and School Meeting

Thursday 12<sup>th</sup> May 2016 7:00pm at HVS Staffroom.

### Minutes

1. **Apologies** – Raewyn Watson, Karen Parr
2. **Present:** Lara Nemet, Kendra Beri, Monique McDougall, Michael Restieaux, Chris Taylor, Sarah Duncan, Caroline Holden, Natasha MacAuley
3. **Minutes of previous meeting** – accepted – Chris Taylor nominated, Kendra Beri seconded
4. **Board report** – no BOT report as board standing for election.
5. **Matters arising -**
  - 5.1 **Playground report** – classes taking turns to try the new equipment out, slides not open yet.
  - 5.2 **BBQ** - Next meeting – Chris Taylor.
  - 5.3 **Fair manuals** – Next meeting – Karen Parr.
  - 5.4 **T shirts** – Next meeting – Sarah Duncan.
  - 5.5 **Drive in movie** – Next meeting – Michael Restieaux.
  - 5.6 **Trestle tables** – Karen looking for approval to purchase trestle tables, clothing racks and rice cooker for the fair. Discussion around the need to purchase good quality particularly so budget of \$500 approved by meeting to look at purchasing clothing racks and tables. Meeting thought rice cooker should not be purchased but look at people donating / lending as previously.
  - 5.7 **Kapa haka uniforms** - meeting approved purchase of kapa haka uniforms up to \$10,000 for 50 kapa haka uniforms for the school group. Photos and information to be put into the newsletter – Lara Nemet and Kendra Beri will speak to Monica Mercury.
  - 5.8 **Council feedback over rainforest signage** – council happy for a plaque to be put in the rainforest, Sarah to price plaques – then talk to Dave.
  - 5.9 **Entertainment books** – buy, buy buy! Natasha to put on the Facebook page.
  - 5.10 **Recipe / photography fundraisers** – Follow up with the parents offering to organise these.
  - 5.11 **Food policy changes** – no further action at this time.
6. **HVS H&S 2015 Events in planning / debrief** –
  - 6.1 **Quiz** - Chris Taylor to follow up with Stu Barr who MC' d and questions last year, Sarah Duncan to follow up with Michelle Bush who helped organise last year, Michael Restieaux will organise if others not able to.  
**Sarah to put something in newsletter for volunteers to help.**

Potential date 5<sup>th</sup> / 6<sup>th</sup> July.

**6.2 Fair – all co-ordinators in place.**

Silent Auction: Mary Bond

Food: Sally Aitken

Games: Jo Saunders

Entertainment: Peter Holmstead

Books: Sarah Duncan

Clothes: Glyneska

Toys: Sarah Fitzsimons

Marketing: Susan Hall

Finance: Monique McDougall

Craft: Alexandra

Need to encourage people to make craft items for sale / come to craft evenings. Ideas welcome.

Health and safety changes may affect the fair, Karen seeking advice on what might need to change.

**7. Teachers presentation**

**Lara Nemet** – inclusion within the school.

**8. Treasurer's report** – welcome Monique MacDougall to the role, unable to access accounts as yet so will update next month. Monique will e-mail Tania at ASB to ask for bank volunteers to help with the money on fair day.

**9. Correspondence** – correspondence regarding Entertainment books.

**10. Other Business** - Teachers contribution at meetings to be scheduled so can be publicised in the newsletter.

**Next meeting: Thursday 9th June 7.00pm AGM**



Chris Taylor

Chairperson Houghton Valley School Home and School Association