

HOUGHTON VALLEY SCHOOL

Home and School Meeting

Thursday 9th June 2016 7:00pm at HVS Staffroom.

Minutes

1. **Apologies:** Raewyn Watson.

2. **Present:** Michael Restieaux, Ande Spencer, Karen Parr, Sarah Duncan, Chris Taylor, Caroline Holden, Monnie Mercury.

3. **Minutes of previous meeting**

Accepted as true and accurate record, moved Karen Parr, seconded Michael Restieaux..

4. **Board report**

No report as board elections not completed.

5. **Matters arising**

5.1 Playground report - none.

5.2 BBQ – covers bought, Chris Taylor will fit and move the BBQs outside.

5.3 Fair manuals – each area will be asked to write some guidance for new people for in the future. Karen to organise following this year's fair.

5.4 T shirts – notice in the newsletter, wait for feedback.

5.5 Drive in movie – no action taken, to be removed from agenda.

5.6 Trestle tables / clothes racks– Karen to purchase as able.

5.7 Kapa haka uniforms – Quote from Kanikani kids, now need to decide on a design for the panel possibly incorporating the school emblem, Aaron McKirdy to help with the design. To be done within the next few weeks.

5.8 Recipe Book – A parent has said she is keen to pull together a recipe book, Chris Taylor to liaise with the parent. Andi Spencer to get quote for a few variations on A5 books.

5.9 Photography fundraiser – Chris Taylor to follow up with Raewyn.

6. **HVS H&S 2016 Events in planning / debrief -**

6.1 Quiz: Ande Spencer has agreed to organise it. Stu Barr has agreed to do the questions, Aaron McKirdy has agreed to MC if Stu unavailable. Michael Restieaux will do scores and sub for Aaron as needed. Aaron also doing posters and tickets. Food – Ande contacting Anne Parfitt regarding the food last year. Ande to contact list of sponsors for prizes for the quiz night. Ande to ask for help as needed.

6.2 Fair 2016

Need to decide what the money is going towards, Chris Taylor will follow up with Raewyn.

All roles filled. Liability – Karen Parr to discuss with the Board as they will have ultimate responsibility.

Karen to look at St Johns ambulance attending on the day. Chris suggested to look into Wellington Free Ambulance attending as it is good to support the local free service, Chris to follow up.

Karen to look into hiring fire extinguishers on the day.

6.3 Disco – Thursday 15 September or Thursday 22 September Chris Taylor to talk to Grant Sullivan regarding the PA Sarah Duncan to talk to Billie Jo Hunter regarding the DJing.

7. Teachers report

Monica Mercury currently writing National standard reports, 3 way conferences happening soon. All kids set goals. Cross country went well.

8. Treasurer's report

\$18,551.83 in current account, meeting agreed to transfer money into savings account in interim.

9. Correspondence- Entertainment books, chocolate fundraising

10. Other Business

10.1 Caroline Holden questioned why ASB presents certificates to savers at assembly. Monnie Mercury to raise the question with the teaching staff.

10.2 Karen Parr has met with fundraising committee at Lyall Bay and got some good ideas for fundraising, sponsored spellathon and athletics. Chris to talk to Stu Barr who has also suggested this fundraiser, and was involved with this at Lyall Bay school

11. Next meeting: Thursday 7th July 7.00pm

Chris Taylor
Chair Person Houghton Valley Home and School Association