

# HOUGHTON VALLEY SCHOOL

## Home and School Meeting

Thursday 6 December 2018 7:30pm at HVS Staffroom

### Minutes

Quorum = 1 officer & 4 other members

Present: Ian Long, Kevin Hales, Megan Taylor, Karen Parr, Luana Carroll, Michael Restieaux, Kendra

1. **Apologies:** Johanna Sanders, Kate Mitcalfe, Anna Ririnui
2. **Minutes of previous meeting:** Approved by Luana and Kevin.

#### *Action register*

Action	Person	Completed?
Send out permission slips for use of children's images in the school production video	Ian	A notice was put in the newsletter seeking any objections. None were received so the video is being made available.
Add to the fair file with material from this year's fair	Karen, Megan and Ian	Karen is happy to be the fair co-ordinator next year so this is not needed right now. She will continue to update the file.
Consider whether to give the year 6 students a voucher for next year's fair	Kevin	After consideration it was determined this would be too difficult.
Consider whether to change the Home and School meeting from Thursdays as this will clash with Te Reo lessons next year	Committee	Meetings will be held on Wednesdays in 2019 on a different week to the BoT meetings.

#### 3. Board report

There was a fantastic turn-out to the charter evening. It has been great to see so much community feedback and engagement during the process. The Board is hoping to have a final draft ready before the end of the year. This will then lead to the strategic goals setting which are due 1 March 2019.

The Board has been working on the budget for 2019. The new building work is going well.

#### 4. Finances

A discussion was held about the 80/20 arrangement whereby H&S give 80% of the previous year's fundraising to the Board of Trustees for their use and keeps 20% for

flying fox and bike track maintenance and any other ideas that are proposed to the Committee. There are other regular items we fund such as the year 6 leaving gift and sausages for school events.

It was noted that this year we had not received any ideas for expenditure and previously it has mainly from teachers or those who know about the funds.

One idea is to give 100% to the Board for them to determine how to spend. Another is to have two meetings a year where we talk about ideas for spending. This could be based around a theme such as IT or outdoor environment.

Ian will talk to the Board about the idea and we will revisit it next year.

Karen moved that \$5,000 be donated towards a new swing set for the school; seconded by Michael. Motion passed.

## **5. HVS H&S 2019 Events**

The following events were pencilled in for 2019 subject to finding organisers.

### ***Term One***

A welcome back picnic on 15 February.

Some type of fundraising outdoor event in mid March; either a move-a-thon or an outdoor concert.

### ***Term Two***

Quiz: In June subject to confirming with Ande whether she is keen to run it again and this date works for her. It was suggested we don't need to focus on raising lots of fun from an auction.

Cook book: Johanna has started work on the cook book. If anyone is interested in helping out, let her know.

### ***Term Three***

Explore the idea of some kind of Matariki event.

Disco: September

### ***Term Four***

Fair: pencilled in for Saturday 26 October subject to confirmation of the Island Bay School fair date (usually first Saturday of November).

### ***Other:***

Continue with the bake sales - up to two a term scheduled around other events. Anna suggested that these be baking and produce sales with people able to contribute produce from their gardens.

## **6. Any other business**

Luana moved that Home and School donates \$300 towards the Big Fun day; seconded by Ian. Motion passed.

**7. Correspondence**

Nil to report.

**8. Next meeting:** TBC.

**Action register**

<b>Action</b>	<b>Person</b>
Talk to the Board about use of H&S fundraising money.	Ian
Find out what happened with the last bake sale money. It is to go towards the school camp.	Kevin
Explore an outdoor concert event.	Ian
Talk to the principal of Strathmore School about their outdoor concert.	Luana

Ian Long

Chairperson Houghton Valley Home and School Association