

HVS Board of Trustee Meeting Notes - Tuesday 13 November

Present: Sarah Graydon, Teneti Ririnui, Anya Satyanand (by phone), Susan Hall, Richard Carroll, Jos Abernathy (teacher representative), Luana Carroll (Principal) and Ian Long (for the Home and School item). Teneti and Sarah left the meeting early.

Administration

The Chair noted Anya was intending to resign from the Board; moving her whanau to Auckland next year. The Chair acknowledged what a loss she would be.

Conflict of interests

Nil

Minutes

Minutes from 29th October approved by SH and seconded by RC. Minutes from 11th September approved by SH and seconded by RC

Budget 2019

Last week the Principal met with Education Services to consider income and allocation for next year and prepared a draft budget. The bike track and asset purchases will result in increased depreciation costs, weakening cash flow. As a result, additional staffing budget will be reduced, aiming for a 0 balance budget. The final budget will need to be considered and approved by the Board at the next meeting.

Finance monthly report

Potential income from lease of the hall will be removed from next year's budget as the hall will be required for school use. This hasn't provided a large income stream in previous years. No other major upcoming issues.

Charter Review

The focus of the discussion was on the Charter hui scheduled for 21 November. It was considered important to discuss the journey of the charter, why it's important and the consultation/discussion and feedback received to date from students, whanau and staff. It was also considered important to test the vision and the values. Tess will facilitate the hui.

- Preparation - Vision and values need to be articulated, based on feedback received so far - Teneti and Susan to prepare

- Invitations - Jos to consider what options there might be to engage our children on the Charter. Children to prepare/decorate invitations for their parents/whanau to the hui this week which will include what is important to them.
- Notification in the Panui and text alerts - Susan to note plus separate invitations Susan and Sarah to prepare
- Catering - Pizza and fish n chips and movie for the children

Health survey

We have contacted Life Education to include a parent session with their visit in term 1 as part of our health consultation. LC acknowledged that this requires consultation with parents about the content of teaching. There is little documentation currently as to what this might look like, although Anya noted a survey from 2 years ago on similar topics.

Principal's report

Discussion around ministry requirements around charter content. LC discussed recent meeting with relevant parties around building options. It was a positive meeting, partly because some present were aware of historical issues. There is potential to alter existing 2 classroom block on eastern aspect of school grounds to 4 or even 6 class vertical block. Feedback is that demonstrating significant issues with existing main block would help to build argument in support of costlier development options. Acknowledged again limitations of existing buildings and services that are currently lacking. Current conditions and roll growth are the two areas that ministry are likely to consider. Not likely to start this year but hopefully within 2019.

Meeting went into committee at 1915 and finished at 1930.

Staff well being

Discussion around thanks to the teaching staff at the end of the year. Last year each staff member was given a gift and support towards a meal. Suggestion of \$500 towards the meal and \$25 for gift cards which was approved by the board.

Email went out today from board to acknowledge that staff well-being is at the forefront of the boards mind. No further discussion as yet around staff survey due to other commitments although this will happen over next few weeks. Acknowledgement that current profession wide issues are ongoing and will affect staff. The staff enjoyed a shared breakfast on strike day.

Home and school update

LC attended the meeting last week. Recognition that school fair had been highly successful despite weather on the day, with all involved congratulated.

Next meeting Wednesday 12th December at 19.30

Meeting closed at 2130

A handwritten signature in blue ink that reads "S Graydon". The signature is written in a cursive style with a large, stylized initial "S".

Signed:

Sarah Graydon, Chair