

Houghton Valley School Home and School Association Annual General Meeting

Thursday 12 April 2018
7.30 School Staff Room

MINUTES

Quorum requires minimum 2 officers and 7 members.

- 1. Apologies:** Caroline Holden, Sarah Graydon, Nicola Du Toit, Kate Mitcalfe, Jacqui Moyes, Ian Long
- 2. Present:** Chris Taylor, Megan Laking, Monique McDougall, Luana Carroll, Susan Hall, Jane Leogreen, Fenella Rich, Mel Dash, Johanna Sanders, Michael Restieaux, Karen Parr
- 3. Previous Minutes** from AGM Thursday 06 April 2017 were reviewed and considered a true record of the meeting; nominated by Chris Taylor, seconded by Karen Parr.
- 4. Chairperson's Report** from 2017-2018 was distributed and discussed.

It was noted that the Association would look to review the 80/20% split of how we divide our fundraising between a donation to the Board of Trustees and other projects due to the costs of bike and fly fox maintenance.

- 5. Treasurer's Report** from 2017-2018 was distributed and discussed. Susan Hall moved that the financial records be accepted as a true record, seconded by Johanna.

It was suggested that we establish a grants officer. This would be added to the election of officers. Johanna and Jane offered to help.

6. Election of Officers

6.1 Chair: nomination received for Ian Long from Susan Hall, seconded by Monique McDougall. Elected.

6.2 Treasurer: nomination received for Kevin Hales from Monique McDougall, seconded by Susan Hall. Elected

6.3 Secretary: nomination received for Megan Taylor from Chris Hall, seconded by Johanna Sanders. Elected.

6.4 Grants Officer: nomination received at the meeting for Karen Parr from Susan Hall, seconded by Johanna Sanders. Elected

7. General Business

7.1 It was noted that Anna Jibby is interested in MCing the disco.

7.2 The question was raised about selling Entertainment Books this year. Megan is to follow up with Kate Mitcalfe.

7.3 Karen Parr asked if anyone else would be interested in being on the list of people happy to help out with small maintenance jobs around the school.

7.4 It was noted that Jill Holmestead was going to organise working bees for the school's Tremendous Makeover area.

7.5 The idea of an outdoor concert as a fundraiser was raised by Johanna. This will be discussed at the next meeting.

7.6 Thanks was given to Chris, Monique and Susan for all they have done for the Association over the last year and more.

8. Next AGM - Proposal March / April 2019 - TBC

Meeting closed 8.39

Attachments

	Document name	Pages
1	HVHSA 180403 2017-2018 AGM Chair Report	3
2	HVHSA 2017-2018 Financial Statements	5

Chris Taylor
Chairperson Houghton Valley Home and School Association

