



# Caring, Exploring, and Inspiring Together Ka Manaaki, Ka Rapu, Ka whakamanawa tahi ai tatou

Dear Applicant

Tena koe. Thank you for your interest in the fixed term position at Houghton Valley School commencing at the start of 2020. The application form can be found on this website along with the school Charter for your information.

We have the following position:

**1. Fixed-term position for the 2020 school year.** Please state preferred level when you apply. With your application please include the following:

- 1) Completed application form
- 2) Covering letter including strengths that you would bring to the position
- 3) Curriculum vitae and supporting documents
- 4) Evidence of teaching registration

We aim to employ an experienced, future-focused teacher with the following attributes:

- A collaborative team player with excellent communication skills
- Effective classroom management techniques with an emphasis on creating a cohesive classroom
- A track record of excellent teacher/child/whanau relationships
- A demonstrated commitment to raising achievement
- Strong pedagogical knowledge, including an in-depth knowledge of best practice in literacy and numeracy.
- Expertise in innovative teaching and learning programmes, inquiry learning and the use e-learning tools in the classroom
- Proven ability to function as part of a team

Applications may be submitted by e-mail:

Luana Carroll  
[principal@houghton.school.nz](mailto:principal@houghton.school.nz)

The closing date for applications is 4pm on Friday 20 September 2019. Interviews will be held during the following week. We look forward to receiving your application. Please feel free to contact us with any questions. Information about our school can be viewed on our website [www.houghton.school.nz](http://www.houghton.school.nz)

Nga mihi nui

Luana Carroll  
Principal, Houghton Valley School  
[principal@houghton.school.nz](mailto:principal@houghton.school.nz)