

HOUGHTON VALLEY SCHOOL

Home and School Meeting

Wednesday 31 July 2019 7:30pm at HVS Staffroom
Minutes

(Quorum 4+1)

Present: Ian Long, Megan Taylor, Luana Carroll, Karen Parr, Kevin Hales, Dougal Wylie, Kate Metcalf, Johanna Saunders

Apologies: Richard

Previous Meeting Minutes: Approved by Karen and Ian

Action register

Action	Person	Completed?
Find out the size of the year 6 roll.	Kevin and Miriam	It's 38 which is higher than last year's.
Talk to Jos about finding a class rep for Ngaio	Luana	No luck.

1. Board Report

The last meeting was fairly short. There was a presentation from the sustainability team.

The Board is hoping that the visual representation of the charter will be ready for the Quiz Night.

There is an invitation for the Home and School Association Committee to come to the next Board meeting to discuss H&S.

2. HVS Planning

3.1: Quiz: All systems are go for the 14th August. Currently there are 16 tables booked. More promotion will happen over the coming week.

3.2 Fair: The next date is confirmed for 23rd November. All bookings have moved to this date.

The main priority is to find someone for the Silent Auction. We could approach the class reps to see who might be able to do the role. It could be done as a team. Otherwise all the other key coordinators are in place.

Still haven't found storage space for the toys. In the meantime, they will be put in the school attic.

There are spaces for food stalls. We have lost the previous coordinators for crepes and pizza.

A discussion was held on how to make the fair more community building. We will start with trying a chutney making evening.

3.3 Disco: A lot of last year's team are keen help again; including Johanna who will be the coordinator. We decided to go back to SWIS this year again aiming for the last week of term.

The kids have asked for a disco during school hours. Luana and Johanna will touch base on this.

3.4: Bake sales: The last one raised over \$700. We will aim to do two this term using buddy classes.

3. Finances

There is \$1700 of discretionary spend for this year.

Any Other Business

The cook book idea is on hold at the moment. Johanna might look to come back to it next year. People think it would be great to link it into the fair.

A discussion was held on the Board and Home and School Association meeting. It is about getting clarity on respective roles and responsibilities. It was noted that a previous attraction of Home and School meetings was hearing about what was going on at school, having teacher presentations. We need to think about what makes these meetings attractive to people.

4. Communications from Meeting:

The next newsletter will include material on the Quiz Night and Fair.

5. Next meeting: Wednesday 28 August 7.30pm (the school rep might be a bit late)

Action register

Action	Person
Contact parent reps about who could be the Silent Auction coordinator	Megan
Contact SWIS about availability for disco	Johanna

Ian Long
Chairperson Houghton Valley Home and School Association