

HOUGHTON VALLEY SCHOOL MINUTES OF THE BOARD OF TRUSTEES MEETING

Date Monday 22nd July 2019

Venue: Houghton Valley School, 110 Houghton Bay Road, Houghton Bay

Open: 7.00pm

1. Welcome and apologies

Present: Susan Hall (Chair), Richard Carroll, Teneti Ririnui, Angela Williams, Luana Carroll (Principal), Ben Gittoes (staff representative), Monica Mercury

Present for Sustainability presentation: Jill Holmstead, Stephanie Bosch, Ashleigh Kulwant, Briar Prestidge, Rekha Tiwari, Monica Mercury

Present for Mid-Year data presentation: Monica Mercury

Apologies: Bret Mckenzie, Ian Long (Home and School Chair)

Ben was officially welcomed on to the school board for his first meeting.

2. School Sustainability program presentation by teaching staff. Overview of current and future projects in each year group. Review of Jill's role as the sustainability leader. Working with Arihia (WCC) to achieve Enviro-school silver status.
3. Presentation on mid-year overall teacher judgement (OTJ) data. Collaborative effort to collate whole school data. Discussion around year 2 data as an illustration of differences between year groups and possible reasons for this. Substantial differences in proportion of children in each group for 2018 and 2019 likely reflective of better standardization of assessments tools in 2019 and less reliance on historical national standards approach. Approach allows recognition of progress rather than just achievement.

4. School stewardship

The minutes from the June meeting were reviewed in advance of the meeting and approved

No new financial summary or documents to review this month

Update on school charter document. Initial concepts show promise but more of a logo at this stage. Would like a character that can be woven in to school work. Designer will come back with further concept.

Awaiting several quotes regarding IT resources to inform asset management plan. Would also like to build costs of sustainability murals into asset plan.

Principal report and accepted. Focus at end of term was report production. Staff were thanked for their work on this. 3 way conferences planned for next week.

Have not yet heard from ministry regarding proposed main school block. Awaiting further report regarding current condition assessments.

Kahui Ako have appointed 4 Across school lead teachers appointed, with within school leads to be appointed. The appointed teacher will have 2 hours of release time to undertake this role. Board evening on Tuesday 6th August 1730-1830 to update on Kahui Ako progress.

School docs site is not ideal. Google drive to be used instead and will be established.

5. Staff well-being and engagement

Industrial action has now been settled for teaching staff but not yet for principals. Confirmation of timing of pay increase but awaiting to see how this plays out. Staff were tired towards the end of the term with reports.

6. Whanau/Community engagement and feedback

It would be helpful to have a conversation as to the role of home and school currently. The board needs to be working well with home and school to improve communication to the school community. Agenda item for next meeting, with chairperson, secretary, and treasurer.

Possibility of event around behavior. Outside person to be brought in to provide education on behavior management aimed at whanau.

Meeting closed at 2105.