

# HOUGHTON VALLEY SCHOOL

## Home and School Meeting

### Wednesday 24 September 2019 7:30pm at HVS Staffroom

### Minutes

**Present:** Ian Long, Megan Taylor, Luana Carroll, Karen Parr, Kevin Hales, Teneti Rawiri, Michael Restieaux (Quorum 4+1)

**Apologies:** Kate Metcalf, Dougal Wylie

**Previous Meeting Minutes:** Approved by Karen and Michael (subject to changing the dates to the right month)

#### **Action register**

Action	Person	Completed?
Luana, Susan and Ian to get together to move forward on the Board / Home and School conversation.	Ian	There was a good catch-up last week and as a result will be looking to make some small changes around communication. There is a commitment to catch-up on a regular basis.

#### **1. Board Report**

The Board is getting ready for the ERO visit at the start of next term. The Board will present a self assessment. Ian asked if there was anything that Home and School could do in support.

The Board is looking to tighten up evaluation and review around the school charter.

#### **2. Principal's Update**

Luana talked about the recent student wellbeing survey. This is run by NZCER and is the third year the school has run this. Children in year 4-6 participate. The Community of Learning that HVS belongs to also does this. There were positive results on 'recognition of identity and culture' and 'belonging to school'. Areas to consider further were 'everyone knows the school rules for behaviour', 'other children's behaviours' and 'being valued as individuals'.

As part of the focus on school rules, some children were asked to rewrite the rules. In addition the school has introduced circle time to talk about behaviours they don't like.

The school is thinking about running an expo-style event for the community to share what the school is doing. Attendees thought this was a great idea and it would be good to make it interactive. The focus could be on student wellbeing.

#### **3. HVS Planning**

**3.1 Fair:** All on track, albeit with a few jobs still to fill. A discussion was held on whether to hire the ambulance again at a cost of \$500. Given there are lots of doctors and nurses at the school, and a solid first aid process for the Fair it was thought that we could

probably see if we could create a roster of people who are around to do first aid if needed.

Next month the team will start recruiting for more volunteers....including teaches for Kiss the Goat.

There will be a craft evening in the second week of next term. Rather than have a 'chutney-making' evening it was thought that recipes could be sent home and maybe a class challenge set.

The Silent Auction team has received over \$4000 in donations so far. If anyone has any ideas or can volunteer to go around local businesses, let Karen know.

ASB is all confirmed around gazebos and counting machine.

3.2 Disco: The date for this is now locked and loaded for Friday 18th October. Johanna is the coordinator.

3.3: Bake sales: The last bake sale raised almost \$700. The leftovers went to the sausage sizzle at Berhampore Nursery the following day where around \$200 was raised.

Next term only one bake sale will be held as a year 5 / 6 camp fundraiser. This is pencilled in for 1 November.

It was decided we need a policy on what to do if there are leftovers from the bake sales. We will not drop the price as this leads to children hanging around to the end, in hope of a bargain! Leftovers will go to the night shelter or something similar. We will also set pricing guidelines of nothing over \$2.

3.4: End-of-year picnic: This idea come out of the catch-up between Luana, Susan and Ian last week. At this stage it's planned for mid December, but we'll send details when we have it locked down.

3.5: Calendars: Everything is on track for these to be delivered early next term. Thanks to everyone who has purchased these.

#### **4. Finances**

Currently planning for the fair. We will look to approach the Board for an advance for the float.

Luana noted that the school had purchased bike racks with the Home and School donation. This is a great example as to where our fundraising \$\$ go.

#### **5. Communications from Meeting:**

On the first day of next term we will send out an email on the disco.

#### **6. Next meeting: Wednesday 23 October 7.30pm**

Ian Long  
Chairperson Houghton Valley Home and School Association