

# HOUGHTON VALLEY SCHOOL

## Home and School Meeting

### Monday 2 December 2019 7:30pm at Brew'd Island Bay Minutes

**Present:** Ian Long, Megan Taylor, Luana Carroll, Kevin Hales, Karen Parr, Sarah Wylie, Michael Restieaux (Quorum 4+1)

**Apologies:** Dougal Wylie, Jane Leogreen, Chris Taylor, Kate Metcalf

**Previous Meeting Minutes:** Approved by Kevin and Karen

#### 1. Board Report

It was noted that schools had recently been given some extra funding for property. The school has a 10-year property plan with a long list of projects.

The ERO review process went well. It involved a huge effort from the Board and teachers. There is no draft report yet. ERO noted they were pleased with what's happened in school. ERO raised some concerns about flying fox supervision.

It was noted the huge effort that has gone into recruitment for 2020.

#### 2. Principal's Update

Luana is keen to have a conversation about reporting with parents to find out what parents want from reporting. She is interested in looking into more real-time, online reporting. Exploring how to dovetail this into the school's reporting system. This is a priority for next year. It was noted that a lot of effort had been put into class blogs but teachers did not get much feedback on them. It was suggested that it would be useful to have an informal conversation at the start of the year to introduce the blog to parents.

#### 3. HVS Planning

3.1 Fair: The fair was a great day. It was noted that Saturday sports impacted on recruitment for volunteers for the day; although almost every family participated in some way along with the teachers which makes it a special event. While it felt quieter, the turnover was up and the fair sold out of nearly everything.

Fair finances were discussed; still not final yet as still come expenses to come in. Overall sales were up. Clothes were down and it was questioned whether this was an impact of having the fair later.

Luana asked about using the leftover crafts (made by the children) as a school reward. Home and School was supportive of this.

A bit thank you to Karen and all her helpers. Ian is going to put a thank you in the Houghton Valley Newsletter as a lot of ex-parents donate things and the local community is a bit supporter.

It was noted that we will lose some key people at the end of this year. We will need to have early conversations to find out who can help in what capacity. Karen will send all the documentation to Megan.

It was noted that we should be clear on what the funds raised are used for.

3.2: End-of-year picnic: This is scheduled for 12 December after the year six leaving event. Home and School will provide sausages and run the BBQ. Home and School are donating the year six leaving Snapfish book to all year sixes.

3.3 Scholastic Book Fair: It was agreed that we should look to hold this and connect it to another school event; possibly the nights of the three-way conferences in term one. There is a group of junior librarians and a student book club who would probably be interested in being involved. Megan will contact Johanna about and see if there are any interested parents.

3.4 Calendars: It was noted that the calendars raised \$808 this year.

#### **4. Finances**

See fair and calendar discussion.

#### **5. AOB**

Ian thanked Kevin and Karen for their amazing contribution over their time at Houghton Valley School.

Luana thanked Home and School for their contributions over the year.

#### **6. Next meeting: to be confirmed**

Ian Long  
Chairperson Houghton Valley Home and School Association