

## Houghton Valley School Board of Trustees Meeting

Monday 22 February 2021

Present: Bret, Vanessa, Georgie, Luana, Mike, Kelly, Stephanie

Meeting start time 7:00pm

### 1. Introductions

### 2. Role of the board

Bret shared what the role of the board is and the difference between governance and management. The board is here to look after every child of the school. It is important that the board has a unified voice. Code of behaviour was shared with the board – this is in the governance manual.

### 3. Election of chair

Bret nominated himself. No other nominations All agree on Bret as chair of Board.

### 4. Delegations

Board approves all delegations

### 5. Approval of last board minutes

Approved by Bret and seconded by Luana

### 6. Principals report

Luana shared her Principal's report. She shared the strategic plan for the next 3 years and our annual plan. Our kahui ako goals are now linked to the national education and learning priorities as well as our strategic goals. Curriculum and achievement goals are not focused this year on reading, writing and maths, rather on self-regulation and student engagement and learner qualities. This year we have ALL funding again to support our year 2-4s in writing. This is an annual goal. We are hoping that by building thinking skills this will then support learners to achieve in all curriculum areas. Additional programmes are already up and running, so is pedal ready and swimming. Analysis of variance has been shared with the Ministry. Luana shared that we are proud of our progress against these goals in a difficult year.

Luana acknowledged all the work that Denise does getting the finances and other information ready for the auditors. Luana shared the budget and the reasons for the deficit. The retaining wall is a large job and designs have been shared with the board. There was concern that the option given has bolts that protrude. This could be a hazard for students while playing. Planter boxes could be created in front of the wall to make it less of a play space to reduce the hazard. Luana will go back to the engineers with our concerns to find out how these can be resolved or mitigated. The library roof work is hoping to go out to architects by early March and then come back to the board by August. Work will hopefully start in December.

A community group has proposed to lift the Haewai creek.

Staff have talked about being ready for possible changes to covid levels and have begun to do some planning.

Emergency contact will be done by text messages

Next Board meeting we will discuss the roll.

### Other matters

New Board members have gmail accounts to access our board drive. All documents are in the board drive before the meeting. The work plan is in here but is still a work in progress

Emily is interested in the secretary role so she will be at the next meeting.

Next meeting:

Monday 29<sup>th</sup> March

Monday 3<sup>rd</sup> May

Monday 21<sup>st</sup> June

Monday 26<sup>th</sup> July

Monday 23<sup>rd</sup> August

Meeting closed 9:27pm

A handwritten signature in blue ink, appearing to read "Paul Walker". The signature is fluid and cursive, with a large initial "P" and "W".