

COVID-19 PROTECTION FRAMEWORK (CPF) GUIDANCE



	GREEN	ORANGE	RED
OVERARCHING DESCRIPTION	<p>There are some COVID-19 cases in the community, and sporadic imported cases. Community transmission will be limited, and COVID-19 hospitalisations will be at a manageable level. The health system will be ready to respond, including primary care, public health, and hospitals.</p> <p>School open for onsite learning. Schools are prohibited from requiring learners to be vaccinated to access education. This includes parents, caregiver and whānau supporting learners and their learning.</p>	<p>There will be increasing community transmission that is putting pressure on our health system. The whole of health system will focus its resources, but can continue to manage primary care, public health, and hospitals. There may also be an increasing risk for at-risk people.</p> <p>School open for onsite learning. Schools are prohibited from requiring learners to be vaccinated to access education. This includes parents, caregiver and whānau supporting learners and their learning.</p>	<p>Action will need to be taken to protect both at-risk people and protect our health system from an unsustainable number of hospitalisations.</p> <p>School open for onsite learning Schools are prohibited from requiring learners to be vaccinated to access education. This includes parents, caregiver and whānau supporting learners and their learning.</p>

Basic Hygiene - includes good hand hygiene, cough, and sneeze etiquette, avoid touching your face, and regularly clean and disinfect surfaces. Use hand sanitizer at entrances to school at Orange and Red.

Contact tracing – We are required to display our unique QR Code posters for the NZ COVID Tracer App. We also have contact tracing systems in place, including an attendance register and visitor register.

Vaccination - getting vaccinated is a key step to gain more protection against the virus. From 1 January 2022, only fully vaccinated staff and support people can have contact with tamariki in our school.

<https://covid19.govt.nz/>

If you are sick – stay home and get tested. If you have cold, flu or COVID-19 symptoms, stay home. Call your doctor or Healthline on **0800 358 5453** for advice about getting tested.

Staff are to observe tamariki on arrival, checking for symptoms. Those presenting as unwell will be asked to go home or arrange for parents or whānau to come and pick up.

Please note Principals at state and state-integrated schools have authority to preclude a learner from attending if they believe on reasonable grounds, they may have a communicable disease under section 77 of the Education and Training Act 2020. See [Guide to Legal Powers](#)

Ventilation - Indoor spaces should be well ventilated, for example by opening windows, doors, and any vents.

[Ventilating schools – Education in New Zealand](#)

Case management across all CPF settings

Cases of COVID-19 in our kura will continue to be managed across the framework. Our kura will work with the Ministry of Education, following public health guidance, to identify who else may need to self-isolate and get tested. Contact tracing systems will support this process. Letter templates from the Ministry of Education will be used, to assist with communications to our community.

Closing our school is an unlikely option at all levels of the framework. However, it may be considered where there is a high volume of cases associated with Houghton Valley School.

Where confirmed cases occur within our school, it may be necessary to group learners by classrooms to limit the risk of transmission.

These groups should not intermingle where practicable. There is no fixed limit on the maximum size of classroom groups.

[Schools connected to a confirmed case – Education in New Zealand](#)

Measure/ Risk	GREEN	ORANGE	RED
LEARNERS WITH COMPLEX MEDICAL NEEDS, PARTICULARLY IF NOT FULLY VACCINATED	Encouraged to take additional precautions when leaving home. Parents and whānau will need to work with our school to develop a plan to support attendance.	Encouraged to take additional precautions when leaving home. Parents and whānau will need to work with our school to develop a plan to support attendance.	Learners with complex medical needs, can seek advice from their health professional as to whether it is appropriate to come to school. Support off site learning for those who are advised to stay at home.

Crossing boundaries and movement between schools.

No restrictions for tamariki and staff that prevents them from crossing between different traffic light zones to access their education provider.

Targeted local lockdowns may restrict movements across boundaries.

<p>STAFF MUST BE FULLY VACCINATED BY 1 JANUARY 2022 AND HAD ONE DOSE BY 15 NOVEMBER 2021</p>	<p>Only vaccinated workers (Paid and unpaid can have contact with children and learners). This includes teacher aides, administration and maintenance staff and contractors. An onsite register is to be maintained. In rare medical situations, some people may be able to apply for a temporary medical exemption from being vaccinated from COVID 19.</p>		
<p>FACE COVERINGS</p>	<p>Face coverings are encouraged but not required, when inside at school.</p>	<p>Face coverings are encouraged but not required when inside at school.</p> <p>For all learners 12 years of age and over face coverings are mandatory on school transport and when accessing public venues.</p>	<p>Face coverings must be worn in school for Year 4 students and above and all staff.</p> <p>Face coverings are not required to be worn by students Years 1-3.</p> <p>For all students 12 years of age and over face coverings are mandatory on school transport and when accessing public venues.</p>
<p>PHYSICAL DISTANCING</p>	<p>Physical distancing is not a requirement.</p>	<p>Physical distancing is not a requirement.</p>	<p>Beyond classrooms physical distancing of 1 metre when indoors should be observed.</p> <p>Large groups of students meeting indoors should be avoided.</p>
<p>DISTANCE LEARNING</p>	<p>Our school will support off site learning for those required to self-isolate or waiting for a test result. Support will also be required for learners with complex medical needs, especially if not fully vaccinated, and <u>who are learning from home following advice from a health professional.</u></p>		

<p>PHYSICAL AND CULTURAL ACTIVITIES/ ONSITE AND THE USE OF PLAYGROUNDS</p>	<p>Playground can be used (Maintain good hand hygiene).</p> <p>Physical and cultural activities can go ahead onsite (All public health measures must be adhered to).</p>	<p>Playground can be used (Maintain good hand hygiene).</p> <p>Physical and cultural activities can go ahead onsite (All public health measures must be adhered to).</p>	<p>Playgrounds can be used- we will roster learners on in teams to minimise congestion.</p> <p>Exercise and singing must be held outdoors.</p> <p>Physical Education and break times can include access to sports equipment, but hygiene practices should be observed before and after playing with equipment. Extra emphasis on hand washing.</p>
<p>CURRICULUM RELATED ACTIVITIES – INCLUDING TECHNOLOGY CENTRES AND SHARED FACILITIES ACROSS SCHOOLS</p>	<p>We cannot require proof of vaccination if entering another school.</p>	<p>We cannot require proof of vaccination if entering another school.</p> <p>Large activities with students, if they are to go ahead , should take place in well ventilated areas.</p> <p>Careful planning is required if indoor activities with large numbers should go ahead.</p>	<p>We cannot require proof of vaccination if entering another school.</p> <p>Large activities with learners should not go ahead unless outdoors.</p> <p>Where other learners are coming onsite for learning 1m physical distancing should be applied where practical.</p>
<p>NON CURRICULUM RELATED EVENTS</p>	<p>If bringing others onsite for events including parents and whānau any general rules for events will apply including proof of vaccination.</p>	<p>Events may go ahead if a vaccination certificate is required.</p>	<p>Events should be limited and may only go ahead if a vaccination certificate is required.</p>
<p>EXTERNAL LEARNERS ONSITE FOR INTERSCHOOL ACTIVITIES</p>	<p>Learners from other schools are permitted to be onsite and must follow all health measures.</p>	<p>Inter school activities not related to the curriculum should be limited or not go ahead.</p> <p>For curriculum related activities if they go ahead 1 metre should be observed wherever possible.</p>	<p>No external learners onsite for non-curriculum related interschool activities.</p> <p>For curriculum related activities, if they go ahead, physical distancing of 1 metre should be observed wherever practical.</p>

EOTC	Education outside the classroom activities can go ahead but will need careful planning. Targeted local lockdowns may restrict movement across boundaries. Protecting those vulnerable (respiratory, immune compromised) staff and learners is paramount. If someone becomes ill, they will be isolated, and we will seek advice from a medical professional.		
VISITORS	There are no restrictions, but staff must be captured in a visitor register or other system, to support contact tracing. They must also meet any other health requirements applicable at the time.	There are no restrictions, but staff must be captured in a visitor register or other system, to support contact tracing. They must also meet any other health requirements applicable at the time.	No non-essential visitors onsite. All visitors, including parents and whānau if they do come onto site will wear a face covering when on our school grounds.
SUPPORT SERVICES AND AGENCIES ON SITE	There are no restrictions, but visitors must register to support contact tracing. They must also meet other health requirements applicable at the time. Scan school QR code .	There are no restrictions, but visitors must register to support contact tracing. They must also meet other health requirements applicable at the time. Scan school QR code.	Learning support services continue. Minimise attendance on site for non-essential services as much as possible. Those on site must be captured in our visitor register to support contact tracing and must meet health requirements applicable at the time. Scan school QR code.
LIBRARY	Operate as normal.		
DRINKING FOUNTAINS	Operate as normal and clean regularly.		
SHARED EQUIPMENT	Shared supplies and equipment are able to be used if students and staff are undertaking regular handwashing and staying away if sick.		
MUSIC, INSTRUMENTS AND SINGING	Practices and rehearsals can go ahead – physical distancing of one meter is recommended where practicable especially for higher risk activities such as singing and using wind instruments.	Practices and rehearsals can go ahead – physical distancing of one meter is recommended where practicable especially for higher risk activities such as singing and using wind instruments.	For singing, participants must be outside and two meters distant from each other. No singing should take place inside. Wind instruments not to be shared and limited to home use, or outside only.

<p>MANAGING IN AN EMERGENCY</p>	<p>Fire alarms and other emergencies may require you to either evacuate your buildings or move everyone inside. The priority in these situations is keeping our learners and staff safe from the threat arising through the emergency event – fire, flood, earthquake etc.</p> <p>All emergency incidents will follow our health and safety policies, procedures and plans to respond to other accidents or issues that we may be faced in regard to health and safety, particularly if there are smaller numbers of staff on site. This includes having sufficient staff with first aid experience.</p> <p>We will continue to operate practice drills as normal at green, orange and red.</p>
<p style="text-align: center;">MANAGING STAFF UNDER COVID 19 PROTECTION FRAMEWORK</p>	
<p>SCHOOL CLOSED DUE TO AN OUTBREAK</p>	<p>Move to online learning.</p>
<p>MANAGING STAFF LEAVE</p>	<p>All staff would be subject to their usual sick leave entitlements</p> <p>In the event of a staff member being sick with COVID-19 or caring for a dependent who is sick with COVID-19, sick leave applies. Staff who contract COVID-19 are eligible for disregarded sick leave.</p> <p>A staff member who is self-isolating, or caring for a dependent who is self-isolating, should be provided discretionary paid leave.</p> <p>A staff member who has underlying health conditions and/or a medical exemption may need to work with the school to mitigate the risks associated with their conditions. Mitigation of these risks will need to consider the setting of COVID-19 exposure in the community.</p>
<p>HEALTH AND SAFETY</p>	<p>Schools, as a 'person conducting a business or undertaking' (PCBU), have obligations under the Health and Safety at Work Act 2005 to ensure the health and safety of its staff, learners and the public.</p> <p>In considering the obligation of the Act, kura will need to conduct health and safety assessments as per guidance provided.</p> <p>The school will need to consider the possible range of mitigations. The mitigations applied will need to be in response to the level of risk in the community which will be broadly determined by the CPF setting.</p>