

# Houghton Valley School

## School Community Plan - 'Phase 2' - February 2022

Houghton Valley School's careful response to Covid-19 continues in Phase 2. Our plan depends on the various scenarios that could play out within our school community, and then wider Wellington community. With the support of our amazing staff, we will look to implement strategies that work best for our school community context, with the health and safety of our students and staff at the forefront of all of our planning.

At all times we will be following the requirements set out by the Ministry of Education and Ministry of Health. Please see below a step-by-step process of how we communicate regarding a positive case within our school community and the steps we will all be required to take to manage the evolving situation at hand.



### Stage 1

School is open for all students

### Stage 2

Hybrid Model of Learning  
(School and Home Learning)

### Stage 3

School is open for Learning at Home Learning only via Hard packs  
(Similar to Lockdown)

### Stage 4

School is shut. No Learning programmes available

## If you have a Positive case = please let Houghton Valley School know

### STEP 1

**Positive case and/or close contact notified**

You will receive this notification from Ministry of Health

### STEP 2

**You Inform us of case**

Connect with Luana Carroll:  
[principal@houghton.school.nz](mailto:principal@houghton.school.nz)  
or 9393318  
Information will be then gathered regarding case/s activity

### STEP 3

School sends out a **text for you to check your email** to school whānau - **Information about isolating and testing shared**

### STEP 4

Guided by: MOE and MOH  
Community kept updated via school emails to whānau

### STEP 5

The Board will assess if a move in **stages** is necessary e.g. learning at home.  
Shared via text and email to school whānau

