

HOUGHTON VALLEY SCHOOL

Home and School Meeting

Monday 9 March 2019 7:30pm at Houghton Valley School Minutes

Present: Ian Long, Megan Taylor, Dougal Wylie, Luana Carroll, Teneti Rawiri, Michael Restieaux, Fenella Rich, (Quorum 4+1)

Apologies: Kate Metcalf, Sarah Wylie

Previous Meeting Minutes: Approved by Luana and Michael

1. School Report from Board and Principal

The Board had its first meeting on 25th February. It was a largely administrative meeting focused on approving the budget. The Board is keen to talk to Home and School around funding for cable replacement for the flying fox, replacement librarian and maintenance of the bike fleet.

The ERO report from the end of last year is now available.

Actions:

- Board and Home and School to discuss priorities for the year and how Home and School can help with the identified funding pressure points.

2. HVS Planning

2.1 Getting more people involved

A discussion was had on how to get more people involved. There is not a lot of depth in who is involved with Home and School events. We keep drawing on the same people and have lost a number of key people in the last year. Other schools are having similar problems.

We talked about reviewing our objectives, how often and when we meet. We talked about having one event a term and getting people to sign-up to helping with one or more of these early in the year. We talked about how we get more parents from the junior school involved. Face-to-face is often the best way to get people involved. Luana is going to try holding coffee catch-ups again.

Actions:

- Dougal to review our Home and School Charter; is it clear we are about being a community-connected school and support fundraising for the school?
- Committee to consider using SurveyMonkey to find out what events people can help with.

2.2 Quiz: Sarah will organise this for Term Two. She will liaise with the school on the date for this.

2.3 Book Fair: Still need more volunteers to help sell the books. The year six librarians are all keen to be involved but need some supervision.

2.4 Bake Sales: We will aim to do one this term, two in terms two and three, and one in term four focused on camp fundraising. These are good fundraisers (raising over \$3,500 last year) and a good way for parents to get involved. The kids also like getting involved.

We will aim for the first of these to be on Friday 3rd April and hosted by Karaka and Ti Kouka.

2.5 Class reps: We have two lined up. Fen volunteered to be the rep for Harakeke.

2.6 Calendars: Luana will talk to the teachers about whether we want to do this again this year.

2.7 Fair coordinator: Finding a new fair coordinator is our priority at the moment as our biggest school event. We also need a food coordinator.

3. Finances

This year some of the Home and School Association 80% donation will go towards the school librarian. It is important to be clear on what last year's donation was used for.

It was also noted that we did not spend all of last year's 20% allocation (which remains at the discretion of the Home and School Association).

It was noted that the quality of the SnapFish books funded by Home and School for year six leavers was lower than previous years.

4. AOB:

Luana noted the children are keen on having a school t-shirt and a parent asked about community t-shirts. Our previous designer has left the school community and it would be good to pass on the current designs and start introducing some new ones.

Actions:

- Michael to test the market for a new run of community t-shirts.
- Ian to find out about which designs the school has access to and how to pass these over.

5. Next meeting: AGM 6 Apri, time TBC

Ian Long
Chairperson Houghton Valley Home and School Association