

HOUGHTON VALLEY SCHOOL

Home and School Meeting

Wednesday 27 October 2021 in school library

Minutes

Present: Kate Mitcalfe, Megan Taylor, Sarah Wylie, Luana Carroll, Nicola du Toit, Fenella Rich (Quorum 4+1)

Apologies: Dougal Wylie, Tracey Mckay

Previous Meeting Minutes: Approved by Sarah and Fen

1. Principal Update

A lot of focus at the moment is dealing with all the requirements which keep changing. There is a lot of logistics to work through. The school is focused on making things work for the kids.

It looks like the end-of-year leavers' event will only be for whanau.

The school is aiming to making the Fun Day extra special given all the impact of this year (no fair).

Noho can go ahead as the bubble is within what is allowed.

From 15 November all volunteers and staff need to be vaccinated.

Planning is starting for 2022.

Kate said if there is anything Home and School can do support event organisation, then us know.

2. Finances

Our 85% contribution has been paid to the Board. This leaves around \$5,300 for the discretionary funds.

3. Use of Fundraising Money

Following the last meeting there have been some requests for the use of Home and School's discretionary funds.

Kate moved that Home and School contribute towards the Noho bus cost (\$414) and the year 6 SnapFish books (cost tbc), seconded Fen. Motion carried.

The meeting talked about not making decisions on the use of the rest of the funds until we have a sense of the impact that our decreased fundraising will have on the Board.

4. Home and School Events

4.1. Fair: This has been turned into a NOT fair with coffee, cake and clothes. Everyone will be asked to bake. Sarah is looking at whether sausages can be sold.

4.2. Disco: This cannot go ahead and the support is now being provided to the Fun Day. Home and School are happy to help to the extent it is permitted under current requirements.

Given the disco can't go ahead the idea of holding a disco on the day of the school picnic was discussed.

4.3. Silent auction: The idea of running this was raised. It would be possible if someone was willing to put their hand up to organise it.

- 4.4. Whanau reps: It was discussed that we would aim to hit the ground running early on to get this network established.

It was agreed that we would put something in the newsletter on how the events have had to change this year.

5. Any other business

It was noted that this is Kate's last year at Houghton Valley School and we will need a new chair or co-chairs for 2022. It is usually best to shoulder tap someone so people would look to talk to possible candidates over this term.

The idea of having a social event where people can learn their pepeha and about the landscape of this community. There was positive support for this idea and it can link with what the school is doing with the kids.

Next meeting: Sunday afternoon end-of-year event date TBD 2021

Kate Mitcalfe

Chairperson Houghton Valley Home and School Association

Use of Home and School Donation to the Board

2020 (\$28000)

\$20000 - Librarian

\$4000 - bark for flying fox and playground???

\$2000 bike maintenance

\$2000 flying fox maintenance?

2019 (\$30000)

\$15000 - new chromebooks for years 4-6 and new iPads for years 1-3

\$12000 - new classrooms furniture for Rooms 3 and 4

\$3000 - new bike racks x 2

\$2000 - bike maintenance

\$2000 - flying fox maintenance

2018 (\$27000)

\$15000 - new chromebooks for years 4-6 and new iPads for years 1-3

\$12000 - new classrooms furniture for Rooms 3 and 4

Alongside the 80% donation made, a proportion of the 20% discretionary funds has contributed towards:

- Bikes
- Flying fox
- End of year Fun Day
- Camp costs (transport)
- Snapfish books Year 6 leavers
- \$5000 towards the Swings

Ideas for the use of the 15% discretionary funds (most popular at the meeting *)

- Contributing to this year's noho marae *
- Mural *
- Welcome pack for new entrants (with or without HVS t-shirt) *
- Social event to build community *
- Playground markings/painting the top court *
- Friendship bench
- Planters
- Bus for school camp
- T-shirts
- Sports equipment
- Signage in te reo (Fair)
- Educational signs / decorations
- Cultural events eg visiting performers
- Instruments
- Year 6 leavers books
- Chicken coup upgrade