



# Houghton Valley School

110 Houghton Bay Road, Houghton Bay, Wellington.

## 2023 ANNUAL ACTIVITY FEE & PERMISSION SLIP

Kia Ora Whānau

Every year we plan additional educational trips to support and enhance our learning programmes. This activity fee covers these trips. This permission slip provides permission for your child(ren) to go on school trips within the Wellington area during 2023. The \$15 *per term* activity fee covers most trips and performances. Please return it to your child's teacher as soon as possible.

### POINTS OF NOTE

- Education Outside the Classroom complements the school programme.
- The school will provide the same standard of care for children whether on or off the school premises.
- The school will follow the Houghton Valley School EOTC procedure to ensure the safety of children, staff and helpers on the trips.
- The Principal will approve all class trips.
- Whānau will be informed of the purpose, location, means of transport and approximate time of return to school through the school's newsletter.
- If at any time you do not wish your child to be involved in a school trip please contact the school.
- Whānau must give specific written permission for their children to take part in any activity or trip, which is outside school hours, or outside the greater Wellington area.
- **The activity fee does not include the following: limited admission events, special events e.g. swimming, overnight sleepovers, some performances and camps.**

If there are any issues with costs, please contact me (in confidence) at school.

Ngā mahana,

***Luana Carroll, Principal***

## 2023 Annual Permission Slip & Costs

### Permission Slip

I have read the above notice and agree to my child(ren) participating in EOTC activities under the stated conditions.

My child(ren) is/are: \_\_\_\_\_

Whānau Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Activity Fee to Pay

1. I have signed the Permission Slip and will pay via the Internet for Four Terms in Total:

One Child	\$60		Two Children	\$120		Three Children	\$180	
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### OR

2. I choose to pay termly @ \$15 per term, per child.

### HVS Bank Account Details:

Houghton Valley School Board of Trustees  
ASB 12-3481-0045763-00

Please return this form to the school office asap. Thanks